

VISTA SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS  
27749 JEFFERSON AVE • TEMECULA, CA 92590

**REGULAR MEETING  
MINUTES**

June 7, 2018

Immediately following Pacific Springs Meeting  
27740 Jefferson Ave., Temecula, CA

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

**Present:**

Kristyn "Liz" Johnson, Chair Pam Rivas, Vice Chair Cheryl LaCount, Secretary Heidi Chan, Board Director Louis Fetherolf, Board Director Gene Swank, Board Director Rachel Couch, Board Director	Kathleen Hermsmeyer, Superintendent Diane Anvari, Asst. Superintendent, Personnel Tanya Rogers, Asst. Superintendent of Business Amy Podratz, Asst. Superintendent, Admin Ops Robert Hennings, Asst. Superintendent Pupil Services Natali South, Director of Executive Support
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1. **Action: Call to Order**
  - Ms. Johnson called the meeting to order at 5:55 p.m.
2. **Action: Approval of Agenda**
  - Ms. Rivas moved to approve the agenda.
  - Ms. LaCount seconded.
  - Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted
3. **Action: Approval of Minutes**
  - Ms. Chan moved to approve the Minutes from the May 17, 2018 meeting.
  - Ms. LaCount seconded.
  - Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted
4. **Information: PUBLIC COMMENTS**
  - None
5. **Action: Approval of MOU – Vista Springs & State Board of Education**
  - Mr. Fetherolf moved to approve the MOU between Vista Springs and the State Board of Education.
  - Mr. Swank seconded.

- Discussion: Amy explained that Board approval of the MOU establishes the obligations for operating Vista Springs with the State Board of Education as authorizer.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted

**6. Action: Approval of MOU with Springs Inc.**

- Mr. Fetherolf moved to approve the MOU between VSCS and Springs Inc.
- Ms. Chan seconded.
- Discussion: Amy Podrtaz indicated that all of our charters within the network have a Memorandum of Understanding with Springs Inc. which allows for Staff Development and other shared services.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted

**7. Action: Approval of MOU between Charters**

- Ms. Rivas moved to approve the MOU between Charters.
- Ms. LaCount seconded.
- Discussion: Amy Podrtaz indicated that all of our charters within the network have a Memorandum of Understanding among themselves which provides for shared services.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted

**8. Action: Approval of 2018-19 EPA Plan**

- Ms. Couch moved to approve the 2018-19 EPA Plan.
- Ms. LaCount seconded.
- Discussion: Tanya Rogers indicated that the attached report establishes the plan for the upcoming EPA.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted

**9. Action: Approval to Establish Bank Account**

- Mr. Swank moved to approve the establishment of a bank account.
- Ms. Couch seconded.
- Discussion: Tanya Rogers presented the necessary documents in order for Vista Springs to establish a bank account.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted

**10. Action: Approval of Promissory Note**

- Mr. Fetherolf moved to approve the Promissory Note to Empire Springs.
- Mr. Swank seconded.
- Discussion: Tanya Rogers reviewed the terms of the Promissory Note which allows VSCS to borrow money from Empire Springs in order to fund start-up costs.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted

**11. Action: Approval of Sublease Agreement**

- Mr. Fetherolf moved to approve the Sublease Agreement for the Vista Student Center from Harbor Springs.
- Ms. Rivas seconded.
- Discussion: The Board and staff discussed subleasing the site, and determined that subleasing is not necessary as the lease was established in the Corporation's name, which is the same.
- No Action was taken.

12. **Action: Approval of Employee Handbook**

- Ms. Couch moved to approve the VSCS Employee Handbook.
- Ms. Rivas seconded.
- Discussion: Diane Anvari indicated that the handbook has been revised and requires Board approval.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted

13. **Action: Approval of Board Policies**

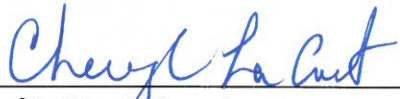
- Ms. LaCount moved to approve Board Policies for Vista Springs.
- Mr. Swank seconded.
- Discussion: Amy Podratz presented policies which will allow VSCS to have the same Board policies in place as other schools in the network.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted

14. **Information: BOARD COMMENTS and FUTURE AGENDA ITEMS**

- None

15. **Action: Motion to Adjourn the Meeting**

- Ms. Chan moved to adjourn the meeting at 6:15 p.m.
- Ms. Rivas seconded.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted



Cheryl LaCount, Secretary



Date

