

PACIFIC SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27749 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

June 7, 2018

*Immediately Following Harbor Springs Board Meeting
27740 Jefferson Ave., Temecula, CA*

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Pam Rivas, Vice Chair Cheryl LaCount, Secretary Heidi Chan, Board Director Louis Fetherolf, Board Director Gene Swank, Board Director Rachel Couch, Board Director (arrived 4:50pm) Kristyn "Liz" Johnson (arrived 5:08pm)	Kathleen Hermsmeyer, Superintendent Diane Anvari, Asst. Superintendent, Personnel Tanya Rogers, Asst. Superintendent of Business Amy Podratz, Asst. Superintendent, Admin Ops Robert Hennings, Asst. Superintendent Pupil Services Vivian Price, Asst. Superintendent, Education Debbie Daniel, Asst. Superintendent, Special Projects Natali South, Director of Executive Support
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- Action: Call to Order**
 - Ms. Johnson called the meeting to order at 5:46 p.m.
- Action: Approval of Agenda**
 - Ms. Chan moved to approve the agenda.
 - Mr. Fetherolf seconded.
 - Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted
- Action: Approval of Minutes**
 - Ms. Rivas moved to approve the Minutes from the May 17, 2018 meeting.
 - Ms. LaCount seconded.
 - Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted
- Information: PUBLIC COMMENTS**
 - None
- Action: Approval of MOU – Pacific Springs & State Board of Education**
 - Ms. Chan moved to approve the MOU between Pacific Springs and the San Diego County Board of Education.
 - Mr. Swank seconded.

- Discussion: Amy Podratz explained that staff and legal counsel has approved the attached MOU with San Diego County Office of Education and Pacific Springs.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted

6. Action: Approval of MOU with Springs Inc.

- Ms. Chan moved to approve the MOU between PSCS and Springs Inc.
- Mr. Swank seconded.
- Discussion: Amy Podrtaz indicated that all of our charters within the network have a Memorandum of Understanding with Springs Inc. which allows for Staff Development and other shared services.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted

7. Action: Approval of MOU between Charters

- Ms. LaCount moved to approve the MOU between Charters.
- Mr. Swank seconded.
- Discussion: Amy Podrtaz indicated that all of our charters within the network have a Memorandum of Understanding among themselves which provides for shared services.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted

8. Action: Approval of 2018-19 EPA Plan

- Ms. Rivas moved to approve the 2018-19 EPA Plan.
- Ms. Chan seconded.
- Discussion: Tanya Rogers indicated that the attached report establishes the plan for the upcoming EPA.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted

9. Action: Approval to Establish Bank Account

- Mr. Fetherolf moved to approve the establishment of a bank account.
- Ms. Couch seconded.
- Discussion: Tanya Rogers presented the necessary documents in order for Pacific Springs to establish a bank account.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted

10. Action: Approval of Promissory Note

- Ms. Couch moved to approve the Promissory Note with Empire Springs.
- Mr. Swank seconded.
- Discussion: Tanya Rogers reviewed the terms of the Promissory Note which allows PSCS to borrow money from Empire Springs in order to fund start-up costs.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted

11. Action: Approval of Sublease Agreement

- Ms. Rivas moved to approve the Sublease Agreement of the Otay Ranch site with Harbor Springs.
- Ms. Chan seconded.
- Discussion: The Board and staff discussed subleasing the site, and determined that subleasing is not necessary as the lease was established in the Corporation's name, which is the same.
- No Action was taken.

12. Action: Approval of Employee Handbook

- Ms. Chan moved to approve the PSCS Employee Handbook
- Ms. Couch seconded.
- Discussion: Diane Anvari indicated that the handbook has been revised and requires Board approval.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted

13. Action: Approval of Board Policies

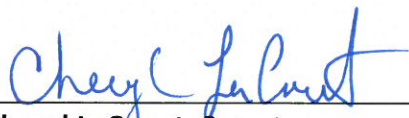
- Mr. Fetherolf moved to approve the Board Policies for Pacific Springs.
- Mr. Swank seconded.
- Discussion: Amy Podratz presented policies which will allow PSCS to have the same Board policies in place as other schools in the network.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted

14. Information: BOARD COMMENTS and FUTURE AGENDA ITEMS

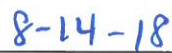
- None

15. Action: Motion to Adjourn the Meeting

- Mr. Swank moved to adjourn the meeting at 5:54 p.m.
- Ms. Rivas seconded.
- Vote: 7 Ayes: Johnson, Rivas, LaCount, Chan, Swank, Fetherolf, Couch; 0 Noes; Motion Adopted



Cheryl LaCount, Secretary



Date

