

**EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS
27740 JEFFERSON AVE • TEMECULA, CA 92590**

**REGULAR MEETING
MINUTES**

May 17, 2018

9:00 a.m. Closed Session

9:30 a.m. Open Session

27740 Jefferson Ave.

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Marlene Darrow, Board Chair Justin Moldenhauer, Secretary Jessica Large, Board Director Craig Schneider, Board Director Steaven Chan, Board Director Beth Burt, Board Director Robin Mammoth, Board Director	Kathleen Hermsmeyer, Superintendent Diane Anvari, Asst. Superintendent, Personnel Tanya Rogers, Asst. Superintendent of Business Amy Podratz, Asst. Superintendent, Admin Ops Robert Hennings, Asst. Superintendent Pupil Services Vivian Price, Asst. Superintendent, Education Natali South, Director of Executive Support
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1. **Action: Call to Order – Closed Session**
 - Ms. Darrow called the Closed Session portion of the meeting to order at 9:03 a.m.
 - Conference Regarding Potential Litigation: Employee #193472
2. **Action: Call to Order – Closed Session**
 - Ms. Darrow called the Open Session portion of the meeting to order at 9:38 a.m. and led the Pledge of Allegiance.
3. **Action: Report of Action Taken in Closed Session in accordance with Gov Code 54957.1/54957.9 – Entered into at 3:11 p.m.**
 - Conference Regarding Potential Litigation: Employee #193472
 - No Action to Report
4. **Action: Approval of Agenda**
 - Mr. Schneider moved to approve the agenda.

- Mr. Moldenhauer seconded.
 - Vote: 7 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider, Mammoth; 0 Noes;
0 Absent: Motion Adopted
5. **Action: Approval of Minutes from April 18, 2018**
- Mr. Chan moved to approve the Minutes from the April 18, 2018 meeting.
 - Mr. Schneider seconded.
 - Discussion: None
 - Vote: 7 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider, Mammoth; 0 Noes;
0 Absent: Motion Adopted
6. **Action: Approval of Consent Agenda**
- Ms. Burt moved to approve the Consent Agenda consisting of the Warrant Registers for Feb-Apr, 2018 and ratification of the OPS contract.
 - Ms. Mammoth seconded.
 - Vote: 7 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider, Mammoth; 0 Noes;
0 Absent: Motion Adopted
7. **Information: PUBLIC COMMENTS**
- None
8. **Information: Superintendent's Report**
- Dr. Hermsmeyer reviewed the Superintendent's report and reviewed recent activities throughout the network.
9. **Information/Activity: LCAP Stakeholder Involvement**
- Amy Podratz led the Board in the LCAP survey. Board members and other stakeholders were able to vote on their top 3 priorities for LCAP.
10. **Information: Financial Update**
- Tanya Rogers provided a financial update regarding ESCS' financial status based upon budget assumptions, actuals, and projections. Tanya also provided information regarding rising STRS/PERS amounts, and plans for a Revenue Anticipation Note (RAN) which will likely be brought forward at a future meeting.
11. **Action: Second Reading and Approval of Addition to Board Policy 5018.1 – Graduation Policy**
- Mr. Schneider moved to approve the addition to Board Policy 5018.1 – Graduation Policy, upon second reading.
 - Mr. Moldenhauer seconded.
 - Discussion: Vivian Price reminded the Board that the revision to the policy provides modified graduation requirements for our Arrow students.
 - Vote: 7 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider, Mammoth; 0 Noes;
0 Absent: Motion Adopted

12. **Action: Approval of Revised Policy 3004.1 Expense Reimbursement**
- Mr. Chan moved to approve Expense Reimbursement policy, BP3004.1.
 - Ms. Burt seconded.
 - Discussion: Tanya Rogers described the updates to the policy which will allow for reasonable baggage and meal fees and other routine travel items.
 - Vote: 7 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider, Mammoth; 0 Noes; 0 Absent: Motion Adopted
13. **Action: Approval of 2018-19 Salary Schedules**
- Ms. Mammoth moved to approve the salary schedules for 2018-19.
 - Mr. Moldenhauer seconded.
 - Discussion: None
 - Vote: 7 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider, Mammoth; 0 Noes; 0 Absent: Motion Adopted
14. **Action: Approval of Long Distance Travel: Monica Cordero, Bridge Conference**
- Ms. Large moved to approve long distance travel for Monica Cordero to attend the Bridge Conference in Bridgestone, CO.
 - Mr. Moldenhauer seconded.
 - Discussion: None
 - Vote: 7 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider, Mammoth; 0 Noes; 0 Absent: Motion Adopted
15. **Action: Approval of Long Distance Travel: Venture Teachers, Ignite Conference**
- Mr. Moldenhauer moved to approve long distance travel for Venture teachers to attend Springs' annual Ignite conference at Pechanga.
 - Ms. Mammoth seconded.
 - Discussion: None
 - Vote: 7 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider, Mammoth; 0 Noes; 0 Absent: Motion Adopted
16. **Action: Approval of Long Distance Travel: Andrea Leib, Rocky Mtn. ATV/MC AMA Amateur National Motocross Championship**
- Mr. Chan moved to approve long distance travel for Andrea Leib, Venture Online Director, to attend Rocky Mtn. ATV/MC AMA Amateur National Motocross Championship
 - Mr. Mammoth seconded.
 - Discussion: Andrea Leib discussed the benefits of attending this event to speak about our Venture online program to families with motocross students.
 - Vote: 7 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider, Mammoth; 0 Noes; 0 Absent: Motion Adopted

17. Information: BOARD COMMENTS and FUTURE AGENDA ITEMS

- Mr. Schneider: My son is graduating from college soon. This will be a busy summer.
- Ms. Large: Looking forward to the end of the year, and congratulations again on this beautiful building.
- Mr. Chan: I visited the Murrieta Student Center the other day, and met with Julia (interim principal), and it seems she is doing great. How is the CCSA effort going for the Governor's race?
 - Some people have attended and helped with the phone banks, but it has been a fairly low turnout.
- Ms. Darrow: I apologize for missing the last meeting. We've been working long hours at the office. The new facility here is wonderful.
- Ms. Burt: Congratulations on the beautiful building.
- Ms. Mammoth: I attended the talent show and Flabob, and was very impressed. I am looking forward to graduation!
- Future Agenda request: STAR update

18. Action: Motion to Adjourn the Meeting

- Mr. Schneider moved to adjourn the meeting at 11:07 a.m.
- Mr. Moldenhauer seconded.
- Vote: 7 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider, Mammoth; 0 Noes; 0 Absent: Motion Adopted

Justin Moldenhauer, Secretary

Date

6/7/18