

**HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS
43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590**

**REGULAR CALLED MEETING
MINUTES**

March 8, 2018

4:30 p.m.

**43448 Business Park Drive
Temecula, CA 92590**

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Kristyn "Liz" Johnson (arrived at 5:00 p.m.) Pam Rivas, Vice Chair Cheryl LaCount, Secretary Rachel Couch, Treasurer Heidi Chan, Board Director Louis Fetherolf, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Supt. of Admin Operations Tanya Rogers, Asst. Supt. of Business Doug House, Director of HR Leilani Weiss, Financial Analyst, Facilities Natali South, Director of Executive Support Jackie Dee, Homeschool Director Andrea Leib, Director of Venture Online Cathy Hanson, Director of Keys Marla Martindale, Director of Learning Centers
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- 1. Action: Call to Order & Pledge of Allegiance**
 - Ms. Rivas called the meeting to order at 4:39 p.m. and led the Pledge of Allegiance.
- 2. Action: Approval of Agenda**
 - Ms. Chan moved to approve the agenda.
 - Ms. LaCount seconded.
 - Vote: 5 Ayes: Rivas, LaCount, Couch, Fetherolf, Chan; 2 Absent: Johnson, Swank; 0 Noes; Motion Adopted
- 3. Action: Approval of Minutes from February 8, 2018**
 - Mr. Fetherolf moved to approve the Minutes from the February 8, 2018 meeting.
 - Ms. LaCount seconded.

- Discussion: None
 - Vote: 5 Ayes: Rivas, LaCount, Couch, Fetherolf, Chan; 2 Absent: Johnson, Swank; 0 Noes; Motion Adopted
4. **Action: Approval of Consent Agenda**
- Ms. LaCount moved to approve the Consent Agenda consisting of the PAR, Warrant Register, Form 700s.
 - Ms. Couch seconded.
 - Vote: 5 Ayes: Rivas, LaCount, Couch, Fetherolf, Chan; 2 Absent: Johnson, Swank; 0 Noes; Motion Adopted
5. **Information: PUBLIC COMMENTS**
- None
6. **Presentation: 42Q Reports:**
- Directors from Homeschool, Keys, Venture and Learning Center programs reviewed their reports and highlighted accomplishments and activities for this year. Otay Ranch will present their report at a future meeting.
7. **Information: Superintendent's Report**
- Dr. Hermsmeyer reviewed the Superintendent's report and reviewed recent activities throughout the network. In addition, Dr. Hermsmeyer indicated that safety protocols are being reviewed to ensure that we are doing everything we can to keep our children as safe as possible.
8. **Information: E-Rate Application**
- Leilani Weiss informed the Board that we will submit the E-Rate application for the upcoming school year. This provides a rebate and allows us to see competitive bids for our for telecom services.
9. **Action: Approval of Long Distance Travel to National Charter School Conference**
- Ms. LaCount moved to approve Long Distance Travel for two people (TBD) to attend the National Charter School Conference.
 - Ms. Rivas seconded.
 - Discussion: Dr. Hermsmeyer explained that this is a beneficial conference and that we are in the process of determining who to send to represent Harbor Springs.
 - Vote: 6 Ayes: Johnson, Rivas, LaCount, Couch, Fetherolf, Chan; 1 Absent: Swank; 0 Noes; Motion Adopted
10. **Action: Approval of Selection of Auditor**
- Ms. LaCount moved to approve the selection of auditor services for the 2017-18 school year.
 - Ms. Rivas seconded.

- Discussion: Tanya Rogers indicated that we have to select an auditor each year. This is the same auditor as last year, and staff was pleased with their services.
- Vote: 6 Ayes: Johnson, Rivas, LaCount, Couch, Fetherolf, Chan; 1 Absent: Swank; 0 Noes; Motion Adopted

11. Action: Approval of Second Interim Budget

- Ms. Chan moved to approve the Second Interim Budget.
- Ms. Johnson seconded.
- Discussion: Tanya Rogers reviewed the budget report which was included in the Board packet. Overall, Harbor has done a good job of recovering from a projected shortfall.
- Vote: 6 Ayes: Johnson, Rivas, LaCount, Couch, Fetherolf, Chan; 1 Absent: Swank; 0 Noes; Motion Adopted

12. Information: BOARD COMMENTS and FUTURE AGENDA ITEMS

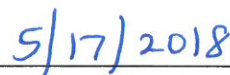
- Ms. Johnson: I am sorry I have missed a few meetings. I have had surgery and have been dealing with some health issues.
- Ms. Rivas: I really enjoyed the Learning and the Brain conference.

13. Action: Motion to Adjourn the Meeting

- Ms. Johnson moved to adjourn the meeting at 6:20 p.m.
- Ms. Couch seconded.
- Vote: 6 Ayes: Johnson, Rivas, LaCount, Couch, Fetherolf, Chan; 1 Absent: Swank; 0 Noes; Motion Adopted



 Cheryl LaCount, Secretary



 Date

