

**EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS**  
**43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590**

**REGULAR MEETING**  
**MINUTES**

**March 8, 2018**

**9:00 a.m.**

**43174 Business Park Drive**  
**Temecula, CA 92590**

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

**Present:**

Marlene Darrow, Board Chair Justin Moldenhauer, Secretary Jessica Large, Board Director Craig Schneider, Board Director Steaven Chan, Board Director Beth Burt, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Supt. of Admin Operations Tanya Rogers, Asst. Supt. of Business Doug House, Director of HR Leilani Weiss, Financial Analyst, Facilities Natali South, Director of Executive Support April Jacoby, Homeschool Director Andrea Leib, Director of Venture Online Cathy Hanson, Director of Keys Marla Martindale, Director of Learning Centers
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1. **Action: Call to Order & Pledge of Allegiance**
  - Ms. Darrow called the meeting to order at 9:06 a.m. and led the Pledge of Allegiance.
2. **Action: Approval of Agenda**
  - Ms. Burt moved to approve the agenda.
  - Mr. Chan seconded.
  - Vote: 6 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider; 0 Noes; 1 Absent: Mammoth; Motion Adopted
3. **Action: Approval of Minutes from February 8, 2018**
  - Mr. Moldenhauer moved to approve the Minutes from the February 8, 2018 meeting.
  - Mr. Chan seconded.
  - Discussion: None

- Vote: 6 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider; 0 Noes; 1 Absent: Mammoth; Motion Adopted
4. **Action: Approval of Consent Agenda**
    - Ms. Burt moved to approve the Consent Agenda consisting of the PAR, Warrant Register, Form 700s, Contract Approval: Ryan Schaffner.
    - Mr. Moldenhauer seconded.
    - Vote: 6 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider; 0 Noes; 1 Absent: Mammoth; Motion Adopted
  5. **Information: PUBLIC COMMENTS**
    - None
  6. **Presentation: 42Q Reports:**
    - Directors from Homeschool, Keys, Venture and Learning Center programs reviewed their reports and highlighted accomplishments and activities for this year.
  7. **Information: Superintendent's Report**
    - Dr. Hermsmeyer reviewed the Superintendent's report and reviewed recent activities throughout the network. In addition, Dr. Hermsmeyer indicated that safety protocols are being reviewed to ensure that we are doing everything we can to keep our children as safe as possible.
  8. **Information: E-Rate Application**
    - Leilani Weiss informed the Board that we will submit the E-Rate application for the upcoming school year. This provides a rebate and allows us to see competitive bids for our telecom services.
  9. **Action: Approval of Long Distance Travel to National Charter School Conference**
    - Mr. Schneider moved to approve Long Distance Travel for two people (TBD) to attend the National Charter School Conference.
    - Ms. Burt seconded.
    - Discussion: Dr. Hermsmeyer explained that this is a beneficial conference and that we are in the process of determining who to send to represent Empire Springs.
    - Vote: 6 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider; 0 Noes; 1 Absent: Mammoth; Motion Adopted
  10. **Action: Approval of Selection of Auditor**
    - Mr. Chan moved to approve the selection of auditor services for the 2017-18 school year.
    - Ms. Burt seconded.
    - Discussion: Tanya Rogers indicated that we have to select an auditor each year. This is the same auditor as last year, and staff was pleased with their services.
    - Vote: 6 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider; 0 Noes; 1 Absent:

Mammoth; Motion Adopted

**11. Action: Approval of Second Interim Budget**

- Ms. Large moved to approve the Second Interim Budget.
- Mr. Moldenhauer seconded.
- Discussion: Tanya Rogers reviewed the budget report which was included in the Board packet. Revenue has increased slightly this year, and cost saving measures have resulted in a healthy reserve.
- Vote: 6 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider; 0 Noes; 1 Absent: Mammoth; Motion Adopted

**12. Closed Session: In Accordance with Gov Code Section 54957.1/54957.9 Entered into at 10:50 a.m.**

- Conference with Real Property Negotiator: A-8968

**13. Open Session: In Accordance with Gov Code Section 54957.1/54957.9 Entered into at 11:04 a.m.**

- Public Report of Action taken in Closed Session
  - Conference with Real Property Negotiator: A-8968
    - No Action to Report

**14. Information: BOARD COMMENTS and FUTURE AGENDA ITEMS**

- Ms. Large: Happy International Women's Day!
- Mr. Chan: I'd like to compliment our student, Serena, who was featured in the Student Spotlight and is a world-ranked amateur golfer.

**15. Action: Motion to Adjourn the Meeting**

- Mr. Schneider moved to adjourn the meeting at 11:10 a.m.
- Mr. Moldenhauer seconded.
- Vote: 6 Ayes: Darrow, Moldenhauer, Large, Chan, Burt, Schneider; 0 Noes; 1 Absent: Mammoth; Motion Adopted

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Justin Moldenhauer, Secretary

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Date

04/18/18

