

CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS
43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

February 5, 2018

3:00 p.m.

43448 Business Park Drive, Temecula, CA
and via Video Feed at 2121 N. Grand Ave, Santa Ana, CA

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Michael Solomon, Chair (Santa Ana) Mike Shurance, Vice Chair (Temecula) Kevin Brejnak, Secretary (Temecula) Sarah Schlatter, Treasurer (Santa Ana) Joline Johnson, Board Director (Temecula) Don Vawter, Board Director (Santa Ana) Lauren Rugge, Board Director (Temecula)	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Superintendent of Business Robert Hennings, Asst. Superintendent Pupil Services Natali South, Director of Executive Support Monica Lopez, Principal, Santa Ana Student Center
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- 1. Action: Call to Order & Pledge of Allegiance**
 - Mr. Solomon called the meeting to order at 3:00 p.m. and led the Pledge of Allegiance.
- 2. Activity: Oath of Office**
 - Natali South led newest Citrus Board member, Lauren Rugge, in taking the Oath of Office.
- 3. Action: Approval of Agenda**
 - Mr. Shurance moved to approve the agenda.
 - Mr. Brejnak seconded.
 - Vote: 7 Ayes: Solomon, Shurance, Brejnak, Johnson, Schlatter, Vawter, Rugge; 0 Noes; Motion Adopted
- 4. Action: Approval of Minutes from December 4, 2017**
 - Mr. Shurance moved to approve the Minutes from the December 4, 2017 meeting.
 - Ms. Schlatter seconded.
 - Discussion: None
 - Vote: 7 Ayes: Solomon, Shurance, Brejnak, Johnson, Schlatter, Vawter, Rugge; 0 Noes; Motion Adopted

5. Information: PUBLIC COMMENTS

- None

6. Action: Approval of Consent Agenda

- Ms. Schlatter moved to approve the Consent Agenda consisting of the PAR, Warrant Register, and Org Chart.
- Ms. Johnson seconded.
- Vote: 7 Ayes: Solomon, Shurance, Brejnak, Johnson, Schlatter, Vawter, Rugge; 0 Noes; Motion Adopted

7. Information: Superintendent's Report

- Dr. Hermsmeyer reviewed the Superintendent's report and reviewed recent activities.

8. Information: Pay Frequency

- Tanya Rogers explained that due to clarification of the Labor Code, our employees will be moved from a monthly pay cycle to receiving paychecks twice per month, effective in July.

9. Action: Second Reading and Approval of Board Policy 5025.1 - Education for Homeless Children

- Ms. Schlatter moved to approve the BP 5025.1 – Education for Homeless Children upon Second Reading.
- Mr. Shurance seconded.
- Discussion: The policy was presented for First Reading at our previous meeting.
- Vote: 7 Ayes: Solomon, Shurance, Brejnak, Johnson, Schlatter, Vawter, Rugge; 0 Noes; Motion Adopted

10. Action: Approval of 2018-19 & 2019-20 Attendance and 185 Credentialed Staff Calendars

- Ms. Johnson moved to approve the 2018-19 & 2019-20 Attendance and 185 Credentialed Staff Calendars.
- Mr. Shurance seconded.
- Discussion: Sarah Schlatter asked about the three week holiday break. Staff responded with the reason for adjusting our schedule to reflect local districts and to accommodate mid-week holidays.
- Vote: 7 Ayes: Solomon, Shurance, Brejnak, Johnson, Schlatter, Vawter, Rugge; 0 Noes; Motion Adopted

11. Action: Approval of Kelly Services Contract

- Ms. Schlatter moved to approve the contract with Kelly Services for substitutes.
- Mr. Vawter seconded.
- Discussion: Tanya Rogers reviewed the services provided by Kelly Services.
- Vote: 7 Ayes: Solomon, Shurance, Brejnak, Johnson, Schlatter, Vawter, Rugge; 0 Noes; Motion Adopted

12. Action: Approval of Updated Signors with Bank

- Mr. Brejnak moved to approve the updated list of authorized bank signors.
- Ms. Schlatter seconded.
- Discussion: Tanya Rogers explained that due to staff and name changes, it is time to update the authorized signature list.
- Vote: 7 Ayes: Solomon, Shurance, Brejnak, Johnson, Schlatter, Vawter, Rugge; 0 Noes;

Motion Adopted

13. **Closed Session: In Accordance with Gov Code Section 54957.1/54957.9 Entered into at 3:34 p.m.**

- Conference Regarding Potential Litigation: Employee #193472

14. **Open Session: In Accordance with Gov Code Section 54957.1/54957.9 Entered into at 3:56 p.m.**

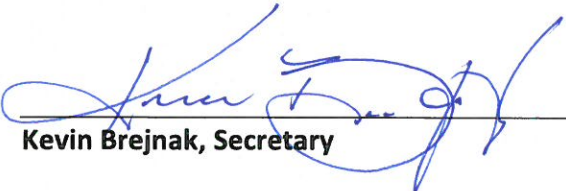
- Public Report of Action regarding Potential Litigation: Employee #193472
 - No Action Taken

15. **Information: BOARD COMMENTS and FUTURE AGENDA ITEMS**

- Ms. Schlatter: I participated in a Springs Field Trip with Kathy Crudo, and her leadership and organization made it a fantastic trip. She brought journals for the students and made it a great educational experience. She's an asset to our school.
- Ms. Ruge: I would like to attend a field trip as I can. They seem like great opportunities.

16. **Action: Motion to Adjourn the Meeting**

- Mr. Shurance moved to adjourn the meeting at 4:01 p.m.
- Ms. Schlatter seconded.
- Vote: 7 Ayes: Solomon, Shurance, Brejnak, Johnson, Schlatter, Vawter, Ruge; 0 Noes;
Motion Adopted



Kevin Brejnak, Secretary

March 5, 2018

Date

