

RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS
43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

12:00 p.m.

February 8, 2018

43448 Business Park Drive
Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

PRESENT:

Carl Burke, Chair Sheila Ryle, Vice Chair Stephen Darrow, Secretary (arrived 12:05 p.m.) Chuck Vela, Treasurer Jessica Mercer, Board Director (arrived 12:45 p.m.) Charlene Ponzio, Board Director Reginald Wadlington, Board Director Makenna Blackman, Student Representative	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Supt. of Business Operations Tanya Rogers, Asst. Supt. of Business Phil Hermsmeyer, Asst. Supt. of IT/Facilities Dave Black, Director of Facilities Natali South, Director of Executive Support Linda Parks, Legal Counsel
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1. **Action: Call to Order & Pledge of Allegiance**
 - Mr. Burke called the meeting to order at 12:00 p.m. and led the Pledge of Allegiance.

2. **Action: Approval of Agenda**
 - Ms. Ryle moved to approve the agenda.
 - Mr. Vela seconded.
 - Vote: 5 Ayes: Burke, Ryle, Vela, Ponzio, Wadlington; 0 Noes; 2 Absent: Darrow, Mercer; Motion Adopted

3. **Action: Approval of Minutes from December 7, 2017**
 - Mr. Vela moved to approve the Minutes from the December 7, 2017 meeting.
 - Ms. Ponzio seconded.
 - Discussion: None
 - Vote: 5 Ayes: Burke, Ryle, Vela, Ponzio, Wadlington; 0 Noes; 2 Absent: Darrow, Mercer; Motion Adopted

4. **Action: Approval of Consent Agenda**

- Mr. Wadlington moved to approve the Consent Agenda consisting of the PAR, Warrant Register, Org Chart, Donation of Materials, Contract Ratifications: School Messenger, Ross Fence, KC Floors, and Moore Flooring.
- Ms. Ponzio seconded.
- Vote: 5 Ayes: Burke, Ryle, Vela, Ponzio, Wadlington; 0 Noes; 2 Absent: Darrow, Mercer; Motion Adopted

5. **Information: PUBLIC COMMENTS**

- None

6. **Student Achievement: CAASPP Student Acknowledgements**

- Dr. Hermsmeyer presented certificates to students who earned perfect scores on the CAASPP test. The following students were recognized:
Harsha Antony, Isaac Smith, Jazmin Contreras, Noah Emery, Joseph Taylor, Julian Eshkol, Logan Schneck, Sabrina South, Gavin Puno, Lottie Molen, Delaney Adcock, Grace Calderon, Colette Curry, Megan Charley, Izabella Smith, Reagan Laux, Dalton Adcock, Lauren Thornburg, Max Rosenfeld, Cadence Wright, Madeline Cordaro, Katherine Cordaro, Jack Bailey, Hannah Gerits, Geralynn Mendoza, Jacob Hensley, Abbigail Ruzicka, Dominic Garcia, Karina Maciel, Brian Chu, Aidan Raymond, John Greene, Leon Chiricescu, Zoey Ruderman, Aubrey Shield, Benjamin Strong, Marc Moroz, Kayden Patecell, Emily Yaish

7. **Presentation: 42Q Reports:**

- Principals from Bear River Student Center, Hemet Student Center, iShine Student Center and Riverside Student Center reviewed their reports and highlighted accomplishments and activities for this year.

8. **Superintendent's Report**

- Dr. Hermsmeyer reviewed the Superintendent's report, reviewed recent activities and provided network-wide updates.

9. **Information: National School Lunch Update**

- Tanya Rogers provided an update on our lunch services.

10. **Information: Pay Frequency**

- Tanya Rogers explained that due to clarification of the Labor Code, our employees will be moved from a monthly pay cycle to receiving paychecks twice per month, effective in July.

11. **Information: Bond Update**

- Tanya Rogers reviewed the Bond Update reports for the 2015 and 2017 bonds.

12. **Action: Approval of Long Distance Travel – Doug House – SHRM Conference**

- Ms. Ponzio moved to approve long distance travel for Doug House to attend the SHRM Conference
- Mr. Wadlington seconded.
- Discussion: Diane Anvari indicated that Doug House earned a scholarship that covers the tuition for

this HR-related conference.

- Vote: 7 Ayes: Burke, Ryle, Darrow, Mercer, Vela, Ponzio, Wadlington; 0 Noes; Motion Adopted

13. Action: Approval of Long Distance Travel – Dammon Copley & IT Tech – ISTE Conference

- Ms. Vela moved to approve long distance travel for Dammon Copley and an IT Tech (TBD) to attend the ISTE Conference.
- Ms. Ponzio seconded.
- Discussion: Phil Hermsmeyer reviewed the benefits of having IT staff attend this conference.
- Vote: 7 Ayes: Burke, Ryle, Darrow, Mercer, Vela, Ponzio, Wadlington; 0 Noes; Motion Adopted

14. Action: Approval of Long Distance Travel – Two Employees (TBD) – National Charter School Conference

- Ms. Ryle moved to approve long distance travel for two employees (TBD) to attend the National Charter School Conference.
- Ms. Ponzio seconded.
- Discussion: Dr. Hermsmeyer indicated that she would like two staff members attend this political and advocacy conference. We will examine schedules of staff to determine who will be able to attend.
- Vote: 7 Ayes: Burke, Ryle, Darrow, Mercer, Vela, Ponzio, Wadlington; 0 Noes; Motion Adopted

15. Action: Approval of Kelly Services Contract

- Ms. Ryle moved to approve the contract with Kelly Services for substitutes.
- Mr. Wadlington seconded.
- Discussion: Diane Anvari reviewed the services provided by Kelly Services and indicated that this has been brought back for a second approval because the volume of services was higher than originally projected. Tanya Rogers answered Board member questions related to the budget process.
- Vote: 7 Ayes: Burke, Ryle, Darrow, Mercer, Vela, Ponzio, Wadlington; 0 Noes; Motion Adopted

16. Action: Second Reading and Approval of Board Policy 5025.1 - Education for Homeless Children

- Mr. Wadlington moved to approve the BP 5025.1 – Education for Homeless Children upon Second Reading.
- Ms. Mercer seconded.
- Discussion: The policy was presented for First Reading at our previous meeting.
- Vote: 7 Ayes: Burke, Ryle, Darrow, Mercer, Vela, Ponzio, Wadlington; 0 Noes; Motion Adopted

17. Action: Approval of 2018-19 & 2019-20 Attendance and 185 Credentialed Staff Calendars

- Ms. Ryle moved to approve the 2018-19 & 2019-20 Attendance and 185 Credentialed Staff Calendars.
- Mr. Darrow seconded.
- Discussion: Amy Podratz reviewed the proposed calendars and highlighted the main differences including moving to a three-week winter break.
- Vote: 7 Ayes: Burke, Ryle, Darrow, Mercer, Vela, Ponzio, Wadlington; 0 Noes; Motion Adopted

18. Action: Approval of Updated Signors with Bank

- Ms. Ponzio moved to approve the updated list of authorized bank signors.
- Mr. Vela seconded.
- Discussion: Tanya Rogers explained that due to staff and name changes it is time to update the

authorized signature list.

- Vote: 7 Ayes: Burke, Ryle, Darrow, Mercer, Vela, Ponzio, Wadlington; 0 Noes; Motion Adopted

19. Action: Approval of Online Test Proctoring Service Provided by Honorlock Inc.

- Ms. Ponzio moved to approve Online Test Proctoring Service Provided by Honorlock Inc.
- Ms. Mercer seconded.
- Discussion: Phil Hermsmeyer discussed the services that will be covered by Honorlock, and the process of recording and monitoring students, aged 13-17, during tests.
- Vote: 7 Ayes: Burke, Ryle, Darrow, Mercer, Vela, Ponzio, Wadlington; 0 Noes; Motion Adopted

20. Closed Session: In Accordance with Gov Code Section 54957.1/54957.9 Entered into at 3:12 p.m.

- Conference with Real Property Negotiator: F-28999
- Conference with Real Property Negotiator: A46-81840
- Conference Regarding Potential Litigation: Employee #193472

21. Open Session: In Accordance with Gov Code Section 54957.1/54957.9 Entered into at 3:45 p.m.

- Public Report of Action taken in Closed Session:
 - Conference with Real Property Negotiator: F-28999
 - No Action to Report
 - Conference with Real Property Negotiator: A46-81840
 - No Action to Report
 - Conference Regarding Potential Litigation: Employee #193472
 - No Action to Report

22. Information: BOARD COMMENTS and FUTURE AGENDA ITEMS

- Mr. Darrow: It was great to have our student representative join us today.
- Mr. Vela: I agree, it was great to have our student representative today. I want to follow up with the second part of my request to be sure that we look for a way to have parent representation on the Board as future vacancies arise.
- Ms. Mercer: I appreciate Tanya's efforts to be proactive about the payroll adjustment and providing as much notice to our staff as possible. Thanks to staff for the hard work on the renewal petition.
- Ms. Ponzio: Thanks to everyone who worked so hard on the Magnolia grand opening; it was a great event. Thanks to Chuck for initiating the student Board representative. What CIF sports do we have?
 - Girls Basketball, Boys Basketball, Girls Volleyball, Boys Volleyball, Track, Cross Country, Swimming
- Mr. Burke: I received a note from a student regarding a complaint about homework; I will happily share with any Board members who would like to see it. I agree that it will be a great benefit to our Board to have student representation; welcome, Makenna! Regarding our conversation about class size, I want to communicate that I trust our staff's leadership to consider all of the factors including instruction and budget concerns.

23. Action: Motion to Adjourn the Meeting

- Ms. Mercer moved to adjourn the meeting at 4:02 p.m.
- Ms. Ponzio seconded.
- Vote: 7 Ayes: Burke, Ryle, Darrow, Mercer, Vela, Ponzio, Wadlington; 0 Noes; Motion Adopted



Stephen Darrow, Secretary

Date