

EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS
43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

February 8, 2018

9:00 a.m.

43448 Business Park Drive
Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Marlene Darrow, Board Chair Justin Moldenhauer, Secretary Jessica Large, Board Director Robin Mammoth, Board Director Steaven Chan, Board Director Beth Burt, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Supt. of Admin Operations Tanya Rogers, Asst. Supt. of Business Diane Anvari, Asst. Supt. of Personnel Robert Hennings, Asst. Supt. of Pupil Services Phil Hermsmeyer, Asst. Supt. of IT/Facilities Natali South, Director of Executive Support
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1. **Action: Call to Order & Pledge of Allegiance**
 - Ms. Darrow called the meeting to order at 9:06 a.m. and led the Pledge of Allegiance.
2. **Action: Approval of Agenda**
 - Mr. Chan moved to approve the agenda.
 - Ms. Mammoth seconded.
 - Vote: 6 Ayes: Darrow, Moldenhauer, Large, Mammoth, Chan, Burt; 0 Noes;
1 Absent: Schneider; Motion Adopted
3. **Action: Approval of Minutes from December 7, 2017**
 - Mr. Moldenhauer moved to approve the Minutes from the December 7, 2017 meeting.
 - Ms. Burt seconded.
 - Discussion: None
 - Vote: 6 Ayes: Darrow, Moldenhauer, Large, Mammoth, Chan, Burt; 0 Noes;
1 Absent: Schneider; Motion Adopted

4. **Action: Approval of Consent Agenda**
 - Ms. Mammoth moved to approve the Consent Agenda consisting of the PAR, Warrant Register, and Org Chart.
 - Mr. Moldenhauer seconded.
 - Vote: 6 Ayes: Darrow, Moldenhauer, Large, Mammoth, Chan, Burt; 0 Noes; 1 Absent: Schneider; Motion Adopted
5. **Information: PUBLIC COMMENTS**
 - None
6. **Student Achievement: CAASPP Student Acknowledgements**
 - Dr. Hermsmeyer presented certificates to students who earned perfect scores on the CAASPP test. The following students were recognized:
 - Sterling Carr
 - Christopher Chandler
7. **Presentation: 42Q Report – Rancho Cucamonga Personalized Learning Center**
 - Collette Bozek reviewed the report for Rancho Cucamonga Personalized Learning Center and highlighted accomplishments and activities for this year. Enrollment in this new center has grown from 70 to over 250.
8. **Superintendent's Report**
 - Dr. Hermsmeyer reviewed the Superintendent's report and reviewed recent activities and network-wide updates.
9. **Information: Pay Frequency**
 - Tanya Rogers explained that due to clarification of the Labor Code, our employees will be moved from a monthly pay cycle to receiving paychecks twice per month, effective in July.
10. **Information: First Reading of Addition to Board Policy 5018.1 – Graduation Requirements**
 - Vivian Price reviewed the additions to the graduation policy which has been modified to reflect appropriate graduation requirements for students enrolled in our Arrow Credit Recovery program.
11. **Action: Approval of Kelly Services Contract**
 - Ms. Mammoth moved to approve the contract with Kelly Services for substitutes.
 - Ms. Burt seconded.
 - Discussion: Diane Anvari reviewed the services provided by Kelly Services and answered Board members' questions.
 - Vote: 6 Ayes: Darrow, Moldenhauer, Large, Mammoth, Chan, Burt; 0 Noes; 1 Absent: Schneider; Motion Adopted

- 12. **Action: Second Reading and Approval of Board Policy 5025.1 - Education for Homeless Children**
 - Mr. Chan moved to approve the BP 5025.1 – Education for Homeless Children upon Second Reading.
 - Ms. Burt seconded.
 - Discussion: The policy was presented for First Reading at our previous meeting.
 - Vote: 6 Ayes: Darrow, Moldenhauer, Large, Mammoth, Chan, Burt; 0 Noes; 1 Absent: Schneider; Motion Adopted

- 13. **Action: Approval of 2018-19 & 2019-20 Attendance and 185 Credentialed Staff Calendars**
 - Mr. Chan moved to approve the 2018-19 & 2019-20 Attendance and 185 Credentialed Staff Calendars.
 - Ms. Large seconded.
 - Discussion: Amy Podratz reviewed changes to the upcoming calendars including an explanation of adding a third week for winter break.
 - Vote: 6 Ayes: Darrow, Moldenhauer, Large, Mammoth, Chan, Burt; 0 Noes; 1 Absent: Schneider; Motion Adopted

- 14. **Action: Approval of Updated Signors with Bank**
 - Mr. Moldenhauer moved to approve the updated list of authorized bank signors.
 - Ms. Mammoth seconded.
 - Discussion: Tanya Rogers explained that due to staff and name changes it is time to update the authorized signature list.
 - Vote: 6 Ayes: Darrow, Moldenhauer, Large, Mammoth, Chan, Burt; 0 Noes; 1 Absent: Schneider; Motion Adopted

- 15. **Action: Approval of Online Test Proctoring Service Provided by Honorlock Inc.**
 - Ms. Large moved to approve Online Test Proctoring Service Provided by Honorlock Inc.
 - Mr. Burt seconded.
 - Discussion: Phil Hermsmeyer discussed the services that will be covered by Honorlock, and the process of recording and monitoring students, aged 13-17, during tests.
 - Vote: 6 Ayes: Darrow, Moldenhauer, Large, Mammoth, Chan, Burt; 0 Noes; 1 Absent: Schneider; Motion Adopted

- 16. **Closed Session: In Accordance with Gov Code Section 54957.1/54957.9 Entered into at 10:50 a.m.**
 - Conference with Real Property Negotiator: A-8968
 - Conference Regarding Potential Litigation: Employee #193472

- 17. **Open Session: In Accordance with Gov Code Section 54957.1/54957.9 Entered into at 11:20 a.m.**
 - Public Report of Action taken in Closed Session
 - Conference with Real Property Negotiator: A-8968
 - No Action to Report
 - Conference Regarding Potential Litigation: Employee #193472
 - No Action to Report

18. Information: BOARD COMMENTS and FUTURE AGENDA ITEMS

- Ms. Mammoth: I'm looking forward to attending the Learning and the Brain conference.
- Mr. Chan: I'd like to congratulate Harbor Springs and staff on the unanimous ACCS approval. It was very well organized, and I was glad to attend.
- Ms. Darrow: I attended the Grand Opening of Magnolia, and it was such a great celebration event.
- Ms. Burt: It was great to see Collette at today's meeting and to hear all of the great things going on at Rancho. I continue to hear comments related to Special Ed and charter schools. I know we provide excellent services and have the same or higher percentage of special education students, but that is definitely not the perception about charter schools.

19. Action: Motion to Adjourn the Meeting

- Ms. Large moved to adjourn the meeting at 11:30 a.m.
- Ms. Mammoth seconded.
- Vote: 6 Ayes: Darrow, Moldenhauer, Large, Mammoth, Chan, Burt; 0 Noes;
1 Absent: Schneider; Motion Adopted

Justin Moldenhauer, Secretary

Date

3/8/18